

# COMMENCING STUDENT UNIT SELECTION GUIDE MINISTRIES COURSES Sem 2,



Welcome to the School of Ministries at Christian Heritage College. The purpose of this guide is to assist you with your unit selection.

You will need to select the units in which you wish to enrol for this semester.

A normal full-time study load is 4 units, or 40 credit points, per semester. Part-time students will choose how many units they enrol in depending on their other commitments.

To be eligible for Centrelink payments in approved courses, students must enrol in at least 75% of a normal full-time study load, or at least 3 units, or 30 credit points, per semester.

If you think that you may be eligible for transfer of credit or exemption from any of the units in your course, you should contact your Course Coordinator as soon as possible, as you may not apply for transfer of credit for a unit in which you are currently enrolled.

## SELECTING YOUR UNITS

To select your units, log in to the *MyCHC* student portal and follow these instructions:

- On the home page, select the *Class Enrolment* icon.
- Choose your current course name.
- Choose the semester you want to enrol in.
- Keep the enrolment type as "All".
- Tick the subject(s) you want to enrol in. When you have selected a subject(s) the class list will appear at the bottom of the screen.
- Tick the class you want to enrol in (the available online and on campus options will show along with any tutorial options).
- Click the 'Enrol Now' button located on the right-hand side of the screen.

Students who have received credit transfer for any of the units indicated should contact their Course Coordinator for advice regarding their unit selection.

The *Ministries Handbook* contains information regarding the requirements for completion of the Ministries courses or contact your Course Coordinator.

## MODES

The modes in which units are delivered are as follows:

- **on campus** – timetabled weekly on campus classes, depending on the class this may require you to come on campus or at times you may have the option to stream into class that is being held on campus
- **online** - timetabled weekly classes online where teaching staff and students will connect via teams or zoom
- **intensive** – denotes a combination of periodic classes, usually consisting of two or three sessions of whole-day classes during the semester, and can also include weekly/fortnightly timetabled class sessions
- **external** - denotes distance education with no scheduled classes where the lecturer will organise regular catch ups with students across the semester
- **multimode on Campus** – Mixed Campus. Campus attendance dominates but students can either login at the time of the class or attend in person.
- **multimode online**– Mixed Online. Online attendance dominates but students can either login at the time of the class or attend in person.

## UNDERGRADUATE COURSES

### UNDERGRADUATE CERTIFICATE IN MINISTRY PRACTICE (MS12)

UNIT	MODE(S) AVAILABLE	CREDIT POINTS
JC100 Ministry Practice (Communication)	Internal; External; Online	10
JC111 Ministry Practice 1	Internal; External; Online	10
JC222 Ministry Practice 2	Internal; External; Online	10
JC233 Ministry Practice 3	Internal; External; Online	10

Please note that students are not permitted to enrol in JC222 and JC233 unless JC100 and JC111 are completed or enrolled simultaneously.

### UNDERGRADUATE CERTIFICATE IN MINISTRY LEADERSHIP (MS08)

UNIT	MODE(S) AVAILABLE	CREDIT POINTS
JC102 Communication for Ministry	External	10
JC103 Leadership for Life and Ministry	Internal; External; Online	10
JC111 Ministry Practice 1	Internal; External; Online	10
JC222 Ministry Practice 2	Internal; External; Online	10

Please note that students are not permitted to enrol in practicum units alone unless JC102 and JC103 have been completed or enrolled simultaneously.

### UNDERGRADUATE CERTIFICATE IN BIBLICAL STUDIES (MS09)

UNIT	MODE(S) AVAILABLE	CREDIT POINTS
JA101 Biblical Interpretation and Application	External	10
JA102 Biblical Studies in the Old Testament	Internal; External/Online	10
JA103 Biblical Studies in the New Testament	External	10
JB104 Spiritual Transformation	External	10

If fewer than four units are to be undertaken, *JA102 Biblical Studies in the Old Testament* must be included among the units selected.

## DIPLOMA OF MINISTRY (MS07) AND BACHELOR OF MINISTRY (MS11)

UNIT	MODE(S) AVAILABLE	CREDIT POINTS
JA102 Biblical Studies in the Old Testament	Internal; External; Online	10
JB105 Theology of Ministry	Intensive; Internal; External; Online	10
JC111 Ministry Practice 1	Internal; External; Online	10
JC103 Leadership for Life and Ministry	Internal; External; Online	10

Students who wish to undertake all or some of their studies the *external* mode may select from these and other units.

UNIT	CREDIT POINTS
JA101 Biblical Interpretation and Application	10
JA102 Biblical Studies in the Old Testament	10
JA103 Biblical Studies in the New Testament	10
JB104 Spiritual Transformation	10
JB105 Theology of Ministry	10
JC111 Ministry Practice 1	10
JC102 Communication for Ministry	10
JC103 Leadership for Life and Ministry	10

## POSTGRADUATE COURSES

### GRADUATE CERTIFICATE IN BIBLICAL STUDIES (MS45)

UNIT	MODE(S) AVAILABLE	CREDIT POINTS
JA401 Biblical Interpretation and Application	External; Online	10
JA402 Biblical Studies in the Old Testament	Internal; External/Online	10
JA403 Biblical Studies in the New Testament	External; Online	10
JB404 Spiritual Transformation	External; Online	10

If fewer than four units are to be undertaken, *JA402 Biblical Studies in the Old Testament* must be included among the units selected.

### GRADUATE CERTIFICATE IN MINISTRY (MS43) AND GRADUATE DIPLOMA IN MINISTRY (MS44)

UNIT	MODE(S) AVAILABLE A	CREDIT POINTS
JA402 Biblical Studies in the Old Testament	Internal; External; Online	10
JB405 Theology of Ministry	Intensive; Internal; External; Online	10
JC403 Leadership for Life and Ministry	Internal; External; Online	10

Students who wish to undertake all or some of their studies the *external* mode may select from these and other units. The following units are available for commencing students in the *external* mode:

UNIT	CREDIT POINTS
JA401 Biblical Interpretation and Application	10
JA402 Biblical Studies in the Old Testament	10
JA403 Biblical Studies in the New Testament	10
JB404 Spiritual Transformation	10
JB405 Theology of Ministry	10
JC401 Introduction to Ministry Practice	10
JC402 Communication for Ministry	10
JC403 Leadership for Life and Ministry	10

## MASTER OF MINISTRY LEADERSHIP (MS51)

The Master of Ministry Leadership is offered on a part-time basis only, at the rate of one unit per semester. Units in this course are normally available in the *intensive* or Online mode only. The following unit is available to commencing students in the Master of Ministry Leadership:

UNIT	MODE(S) AVAILABLE	CREDIT POINTS
JM502 Identity of the Leader – A Theological Investigation	Intensive; Online	10