

SEMESTER 1, 2022 TIMETABLE

The *Semester 1, 2022 Timetable* provides information regarding units that are held as weekly classes (on campus and online), as non-weekly online classes and as intensive on campus classes.

To locate all instances of where a unit code appears on the timetable, search for the code of each unit you are studying (normally 'Ctrl-F') and note each instance that the code is highlighted. Ensure that you look at each section of the timetable.

The information contained in this timetable is correct at the time of publication but is subject to change. Please check MyCHC and the CHC website regularly for updates.

WEEKLY CLASSES (ON CAMPUS & ONLINE)

The information below provides the schedule by unit code of *on campus classes* and *online classes* that are held on a **weekly** basis. Each entry includes a *unit code* and *lecturer's initials*. Be sure to locate all instances of where a unit code appears.

On campus classes have a *room allocation*. Rooms noted as 'A', 'C', and 'E' are located on the CHC campus, while those noted as 'L' are School of Ministries rooms located on the lower level of the Citipointe Church building.

Weekly classes that are online are indicated by 'OL'. If the on campus and online classes are held at the same time, the room allocation is accompanied by '+ OL'. Online classes are conducted via an online platform such as *Microsoft Teams* or *Zoom*. Information regarding the platform and instructions regarding access will be provided to students.

TIME	MONDAY			TUESDAY			WEDNESDAY			THURSDAY			FRIDAY		
	Unit	Lecturer	Room	Unit	Lecturer	Room	Unit	Lecturer	Room	Unit	Lecturer	Room	Unit	Lecturer	Room
										ALL DAY: Intensive classes - see schedule on page 3			ALL DAY: Intensive classes - see schedule on page 3		
9:00-9:50	CO212/CO557 CR111 CR370	MB PC/PE VM	C1 A1 E1	Staff Devotions (8.45-9.15) CR240/HP100 (start 9.30) JA103/JA403 JB201 LIT216/LIT316	- DA AS/DL AJS NL	E1 E1 L1 + OL L2 A3 + OL	BZ201 BZ331 CS116 CU661/PE442/PE446 JB104/JB404 PE212/PE216 SO224	SN MH AR PC AJS/ST DA/PW JR	E3 + OL A3 A1 A2 L1 + OL E1 E2	ES352/ES358 JA101/JA401 JB315	MR NT AJS	E2 L1 + OL L2	PHL305 SO391/SO392/SO393/SO394/SO396	SK SB	A2 OL
10:00-10:50	CO212/CO557 CR111 CR370	MB PC/PE VM	C1 A1 E1	BZ255 CE501 CO367/CO369/CO667/CO669 Supervision Grp A ¹ CR232 CR240/HP100 JA103/JA403 JB201 LIT216/LIT316	FL VM JH RP DA AS/DL AJS NL	E3 + OL A1 C1 E2 E1 L1 + OL L2 A3 + OL	BZ201 BZ331 CO367/CO369/CO667/CO669 Supervision Grp C ¹ CS116 CU661/PE442/PE446 JB104/JB404 PE212/PE216 SO224	SN MH JH AR PC AJS/ST DA/PW JR	E3 + OL A3 C1 A1 A2 L1 + OL E1 E2	BZ251 CO282 CR184 ES352/ES358 JA101/JA401 JB315	FL ST RP MR NT AJS	E3 + OL A2 A1 E2 L1 + OL L2	CU621 ES522/ES523 PHL305	FH MR SK	E2 E1 A2
11:00-11:50	CO557 CR111 CR370	MB PC/PE VM	C1 A1 E1	BZ255 CE501 CO367/CO369/CO667/CO669 Supervision Grp A ¹ CR232 CR240/HP100 JA103/JA403 JB201 LIT216/LIT316	FL VM JH RP DA AS/DL AJS NL	E3 + OL A1 C1 E2 E1 L1 + OL L2 A3 + OL	BZ201 BZ331 CO367/CO369/CO667/CO669 Supervision Grp C ¹ CS116 CU661/PE442/PE446 JB104/JB404 PE212/PE216 SO224	SN MH JH AR PC AJS/ST DA/PW JR	E3 + OL A3 C1 A1 + OL A2 L1 + OL E1 E2 + OL	BZ251 CO282 CR184 ES261/ES521 ES352/ES358 JA101/JA401 JB315	FL ST RP RL MR NT AJS	E3 + OL A2 A1 E1 E2 L1 + OL L2	CU621 ES522/ES523 PHL305	FH MR SK	E2 E1 A2
12:00-12:50	CO212 CR111 PE322/PE326	MB PC/PE PW	C1 A1 E1	BZ255 CE501 CR232 CR240/HP100 (end 12.30) PE450	FL VM RP DA PW	E3 + OL A1 E2 E1 A3	<div>CHAPEL</div> <div>CITIPOINTE CHURCH</div> <div>AUDITORIUM 2</div>			BZ211 BZ251 CO282 CR184 ES261/ES521	LJ FL ST RP RL	E2 E3 + OL A2 A1 E1	CU621 ES522/ES523 BZ102	FH MR ID	E2 E1 A2 + OL

¹ CO367/CO369/CO667/CO669 Supervision Groups will be held in alternate weeks. Groups A and B will be held in Weeks 1, 3, 5, 8, 10, 12. Groups C and D will be held in Weeks 2, 4, 6, 9, 11, 13.

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WEEKLY CLASSES (CONTINUED)

TIME	MONDAY			TUESDAY			WEDNESDAY			THURSDAY			FRIDAY			
	Unit	Lecturer	Room	Unit	Lecturer	Room	Unit	Lecturer	Room	Unit	Lecturer	Room	Unit	Lecturer	Room	
										ALL DAY: Intensive classes - see schedule on page 3			A3/C1	ALL DAY: Intensive classes - see schedule on page 3		A3/C1
1:00-1:50	BZ100 CR335 PE322/PE326	EN RP PW	A2 E2 E1	CO367/CO369/CO667/CO669 Supervision Grp B ¹ PHL100	JH NB	C1 A3	SRC Activities	-		BZ211 CU620 JC251/JC252/JC353/JC354 LIT101	LJ EF NT/AG DC	E2 A2 L2 E3 + OL	BZ102	ID	A2 + OL	
2:00-2:50	BZ100 (end 2.30) CR335 HT101 PE322/PE326	EN RP RL PW	A2 E2 A3 + OL E1	BZ231 BZ300 CR415/CR416/CU63*/CU64* CO367/CO369/CO667/CO669 Supervision Grp B ¹ CR384 CS216 PHL100	EN FL DN/MR JH RL AR NB	E3 + OL A2 + OL E1 C1 E2 A1 A3	CE511/CE512 CO367/CO369/CO667/CO669 Supervision Grp D ¹ ES611/ES612 HT243/HT343 SO102	DA JH RP RL NS	A1 C1 E2 E3 + OL A3	CHC Meeting BZ211 CU620 JC211 (start 2.30) LIT101	- LJ EF NT DC	A1 E2 A2 L1 E3 + OL	BZ102	ID	A2 + OL	
3:00-3:50	BZ100 CR335 HT101	EN RP RL	OL E2 A3 + OL	BZ231 BZ300 CR384 CR415/CR416/CU63*/CU64* CS216 PHL100 YO240	EN FL RL DN/MR AR NB WN	E3 + OL A2 + OL E2 E1 A1 A3 OL	BZ101 CE511/CE512 CO367/CO369/CO667/CO669 Supervision Grp D ¹ ES611/ES612 HT243/HT343 SO102 (end 3.30)	AE DA JH RP RL NS	A2 A1 C1 E2 E3 + OL A3	CHC Meeting CU620 ES261/ES521 JC211 LIT101 SC130 (start 3.30)	- EF RL NT DC NH	A1 A2 E1 L1 E3 + OL E2				
4:00-4:50	BZ100 (end 4.30) CR363 ES113/ES116/ES501/ES502 HT101	EN AA VM RL	OL A2 E1 A3 + OL	BZ231 CO220 CR111 CR384 CR415/CR416/CU63*/CU64* CS216	EN DT PC/PE RL DN/MR AR	E3 + OL A3 OL OL E1 A1 + OL	BZ101 (end 4.30) CE511/CE512 CR161 ES611/ES612 DM120 (start 4.30) HT243/HT343 SC130 SO100 SO352 SO222/SO653	AE DA FS RP SM RL NH WN RM SB	A2 A1 E1 E2 A3 + OL E3 + OL OL OL C1 + OL OL	CHC Meeting CR184 ES261/ES521 (end 4.30) ES261/ES521 (start 4.30) HP220 JC211 SC130 SO102	- RP RL RL DW NT NH NS	A1 OL E1 OL E3 L1 E2 OL				
5:00-5:50	CR363 ES113/ES116/ES501/ES502 PE450	AA VM PW	A2 E1 OL	BZ230 CE511/CE512 CO220 CR111 CR232 CR384 ES601/ES602 HP300 SO114/CO514	MR DA DT PC/PE RP RL EF JC ST	E2 + OL OL A3 OL OL OL OL OL C1	BZ101 (start 5.30) BZ213 CR161 CR363 CR370 DM120 ES611/ES612 (start 5.30) HP220 SO100 (end 5.30) SO100 (start 5.30) SO352	AE ID FS AA VM SM RP DW WN WN RM	OL A2 + OL E1 OL OL A3 + OL OL OL A1 C1 + OL	CU661/PE442/PE446 ES261/ES521 ES352/ES358 HP220 JC211 (end 5.30) SC130 SO102 (end 5.30)	PC RL MR DW NT NH NS	OL OL OL E3 L1 E2 OL	CR161 ES522/ES523	FS MR	OL OL	
6:00-6:50	CR335 CR363 ES113/ES116/ES501/ES502 JA205 (start 6.30) JC102 [LAUNCH]/JC402 (start 6.30) JC314 (start 6.30)	RP AA VM DJ JP/DL PG/DP	OL A2 E1 L2 L1 + OL L3	BZ230 CO220 CO514 CR240/HP100 CR415/CR416/CU63*/CU64* ES601/ES602 (end 6.30) SO114	MR DT ST DA DN/MR EF RM	E2 + OL A3 + OL C1 OL OL OL A2	BZ101 BZ213 CE501 CR161 DM120 ES611/ES612 (end 6.30) PE322/PE326 SO100 SO352	AE ID VM FS SM RP PW WN RM	OL A2 + OL OL E1 A3 + OL OL OL A1 C1 + OL	BZ212 CO380 CU620 HP220 PE212/PE216 SC130 (end 6.30)	SS DT EF DW DA/PW NH	OL OL OL E3 OL OL E2				
7:00-7:50	JA205 JC102 [LAUNCH]/JC402 JC314 SO313	DJ JP/DL PG/DP SB	L2 L1 + OL L3 OL	BZ230 CO514 SO114	MR ST RM	E2 + OL C1 A2	BZ213 CU621 DM120 (end 7.30)	ID FH SM	A2 + OL OL A3 + OL	BZ212 ES113/ES116/ES501/ES502	SS VM	OL OL				
8.00-8.50	JA205 JC102 [LAUNCH]/JC402 JC314	DJ JP/DL PG/DP	L2 L1 + OL L3				CU621 (end 8.30)	FH	OL	BZ212	SS	OL				
9.00-9.50	JA205 (end 9.30) JC102 [LAUNCH]/JC402 (end 9.30) JC314 (end 9.30)	DJ JP/DL PG/DP	L2 L1 + OL L3													

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ONLINE CLASSES (NON-WEEKLY)

The information below provides the schedule by unit code of *online* classes that are held on a **non-weekly** basis. Each entry includes a *unit code, day* and *time*. Be sure to locate all instances of where a unit code appears.

Online classes are conducted via an online platform such as *Microsoft Teams* or *Zoom*. Information regarding the platform and instructions regarding access will be provided to students.

WEEK COMMENCING	CHC WEEK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
28 February	1	FR550 (NR): Mon 5-7pm	NP544 (PJ): Tue 4.30-7pm TR550 (LD): Tue 5-7pm	FC240 (BW): Wed 4-5pm CO557 (JN): Wed 6-7pm CO212 (JN): Wed 7-8pm	HB241 (BH): Thu 5-6pm CO367/CO667 (ST): Thu 6-7pm	CO370/CO670 (TN): Fri 8-10am
7 March	2			FC342 (BW): Wed 4-5pm NP545 (MW): Wed 4.30-7pm CO282 (ST): Wed 6-7pm CA550 (RG): Wed 6-8pm	HB342 (BH): Thu 5-6pm CO369/CO669 (ST): Thu 5-7pm HB343 (JK): Thu 6-7pm	
14 March	3	FR550 (NR): Mon 5-7pm	NP544 (PJ): Tue 4.30-7pm TR550 (LD): Tue 5-7pm	FC240 (BW): Wed 4-5pm CO557 (JN): Wed 6-7pm CO212 (JN): Wed 7-8pm	HB241 (BH): Thu 5-6pm CO367/CO667 (ST): Thu 6-7pm	CO370/CO670 (TN): Fri 8-10am
21 March	4			FC342 (BW): Wed 4-5pm NP545 (MW): Tue 4.30-7pm CO282 (ST): Wed 6-7pm CA550 (RG): Wed 6-8pm	HB342 (BH): Thu 5-6pm CO369/CO669 (ST): Thu 5-7pm HB343 (JK): Thu 6-7pm	
28 March	5	FR550 (NR): Mon 5-7pm	NP544 (PJ): Tue 4.30-7pm TR550 (LD): Tue 5-7pm	FC240 (BW): Wed 4-5pm CO557 (JN): Wed 6-7pm CO212 (JN): Wed 7-8pm	HB241 (BH): Thu 5-6pm CO367/CO667 (ST): Thu 6-7pm	CO370/CO670 (TN): Fri 8-10am
4 April	6	FR550 (NR): Mon 5-7pm		FC342 (BW): Wed 4-5pm NP545 (MW): Tue 4.30-7pm CO282 (ST): Wed 6-7pm CA550 (RG): Wed 6-8pm	HB342 (BH): Thu 5-6pm CO369/CO669 (ST): Thu 5-7pm HB343 (JK): Thu 6-7pm	
11 April	7	<i>Easter Break</i>	<i>Easter Break</i>	<i>Easter Break</i>	<i>Easter Break</i>	<i>Easter Break</i>
18 April	8		NP544 (PJ): Tue 4.30-7pm TR550 (LD): Tue 5-7pm	FC240 (BW): Wed 4-5pm CO557 (JN): Wed 6-7pm CO212 (JN): Wed 7-8pm	HB241 (BH): Thu 5-6pm CO367/CO667 (ST): Thu 6-7pm HB343 (JK): Thu 6-7pm	CO370/CO670 (TN): Fri 8-10am
25 April	9			FC342 (BW): Wed 4-5pm NP545 (MW): Tue 4.30-7pm CO282 (ST): Wed 6-7pm CA550 (RG): Wed 6-8pm	HB342 (BH): Thu 5-6pm CO369/CO669 (ST): Thu 5-7pm	
2 May	10		NP544 (PJ): Tue 4.30-7pm TR550 (LD): Tue 5-7pm	FC240 (BW): Wed 4-5pm CO557 (JN): Wed 6-7pm CO212 (JN): Wed 7-8pm	CO367/CO667 (ST): Thu 6-7pm HB343 (JK): Thu 6-7pm	CO370/CO670 (TN): Fri 8-10am
9 May	11	FR550 (NR): Mon 5-7pm		FC342 (BW): Wed 4-5pm NP545 (MW): Tue 4.30-7pm CO282 (ST): Wed 6-7pm CA550 (RG): Wed 6-8pm	HB241 (BH): Thu 5-6pm CO369/CO669 (ST): Thu 5-7pm	
16 May	12		NP544 (PJ): Tue 4.30-7pm TR550 (LD): Tue 5-7pm	FC240 (BW): Wed 4-5pm CO557 (JN): Wed 6-7pm CO212 (JN): Wed 7-8pm	HB342 (BH): Thu 5-6pm CO367/CO667 (ST): Thu 6-7pm HB343 (JK): Thu 6-7pm	CO370/CO670 (TN): Fri 8-10am
23 May	13	FR550 (NR): Mon 5-7pm		FR550 (NR): Mon 5-7pm NP545 (MW): Tue 4.30-7pm FC342 (BW): Wed 4-5pm CO282 (ST): Wed 6-7pm CA550 (RG): Wed 6-8pm	HB241 (BH): Thu 5-6pm	
30 May	14				HB342 (BH): Thu 5-6pm CO369/CO669 (ST): Thu 5-7pm	
6 June	15	<i>Study Week</i>	<i>Study Week</i>	<i>Study Week</i>	<i>Study Week</i>	<i>Study Week</i>
13 June	16	<i>Exam Week</i>	<i>Exam Week</i>	<i>Exam Week</i>	<i>Exam Week</i>	<i>Exam Week</i>
20 June	17	<i>Exam Week</i>	<i>Exam Week</i>	<i>Exam Week</i>	<i>Exam Week</i>	<i>Exam Week</i>

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INTENSIVE CLASSES

The information below provides the schedule by unit code of *on campus* classes that are held on an **intensive** basis. Each entry includes a *unit code*, *lecturer's initials* and the *days* and *dates* of the intensive sessions. Be sure to locate all instances of where a unit code appears.

Intensive classes are conducted in a series of whole- or part-days. Attendance is required at all dates given for a unit. Further information regarding these classes, including daily session times, is available from the relevant School Administration Office.

Intensive classes might also be accompanied by *online* classes. Students should check either the "Weekly Classes" section for online classes are held on a **weekly** basis, or the "Online Classes" section for online classes that are held on a **non-weekly** basis.

WEEK COMMENCING	CHC WEEK	MINISTRIES	SOCIAL SCIENCES
21 February	Orientation		CO367/CO667 (ST): Fri-Sun 25-27/2 [C1]
28 February	1		CO510 (NR): Thu-Sat 3-5/3 [C1] SO110 (CT): Thu-Sat 3-5/3 [A3] CO369/CO669 (ST): Sat 5/3 [A2]
7 March	2		CO215/CO615 (LD/CT): Thu-Sat 10-12/3 [C1] CO368/CO668 (NR): Thu-Sat 10-12/3 [A3]
14 March	3		CO382 (RG): Thu-Sat 17-19/3 [A3] TR551 (LD): Thu-Sat 17-19/3 [C1] SO236 (BW): Sat 19/3 [A2]
21 March	4		CA551 (RP): Fri-Sun 25-27/3 [C1] YO342 (BW): Sat 26/3 [A2]
28 March	5		SO110 (CT): Thu-Fri 31/3-1/4 [A3] FR551 (PJ): Fri-Sun 1-3/4 [C1]
4 April	6	Ministries Study Break	CO510 (NR): Thu-Fri 7-8/4 [C1] TR550 (LD): Thu-Fri 7-8/4 [A3] SO336 (BW): Sat 9/4 [C1]
11 April	7	Ministries Study Break JM503 (PG): Mon-Thu 11/4-14/4 [L1 + OL] JM506 (SB): Mon-Thu 11/4-14/4 [L2 + OL]	CHC Easter Break
18 April	8		CO215/CO615 (LD/CT): Fri-Sat 22-23/4 [C1] CO368/CO668 (NR): Fri-Sat 22-23/4 [A3]
25 April	9		FR550 (NR): Thu-Fri 28-29/4 [C1] CO382 (RG): Fri-Sat 29-30/4 [A3] SO236 (BW): Sat 30/4 [A2]
2 May	10	Ministry Development Week	TR551 (LD): Thu-Fri 5-6/5 [C1] YO342 (BW): Sat 7/5 [A2] CA550 (RG): Sat-Sun 7-8/5 [C1]
9 May	11		FR551 (PJ): Thu-Fri 12-13/5 [A3] CA551 (RP): Fri-Sat 13-14/5 [C1]
16 May	12		
23 May	13		CO370/CO670 (TN): Thu-Sat 26-28/5 [C1]
30 May	14		
6 June	15		
13 June	16		
20 June	17		

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CHANGING YOUR UNIT ENROLMENT

After completing your initial unit enrolment for a semester or study period, you can change your unit enrolment (add and/or delete units) by following the directions below. If you have difficulty with any of these processes, please contact your Course Coordinator.

ENROL IN (ADD) UNITS

UP TO AND INCLUDING THE LAST DATE FOR ADDING UNITS

You can enrol in (add) units via the *MyCHC* portal up until and including the last date for adding units (as advertised), as follows:

1. From the <i>MyCHC</i> home page, select the Class Enrolment icon.
2. Choose your current course name.
3. Choose the semester you want to enrol in.
4. Keep the term as "1".
5. Keep the enrolment type as "All".
6. Tick the unit(s) you want to enrol in.
7. When you have selected a unit(s), the class list will appear at the bottom of the screen. Tick the class you want to enrol in (if available, online and on campus options will show).
8. Click the Enrol Now button located on the right-hand side of the screen.

AFTER THE LAST DATE FOR ADDING UNITS

If you wish to enrol in (add) units after the last date for adding units, you must contact your Course Coordinator as adding units after this date can be done in special circumstances only.

DELETE (DROP) UNITS

If you wish to delete (drop) units at any time after completing your initial unit enrolment for a semester or study period, you must complete an [Amend Unit Enrolment – Delete Unit](#) form on the CHC website. The date of the change is the date on which the form is submitted.

Units may be deleted at any time up until the date of the end of the semester or study period (as advertised). Please note that deleting units may impact upon transcript data and fees payable depending upon when the change is made, as outlined in the 'Administrative Dates' section below.

ADMINISTRATIVE DATES

The following administrative dates apply to changes to unit enrolment for all courses, except the postgraduate Business courses:

ACTION	WEEK	SEMESTER 1, 2022
Semester commences	Beginning of Week 1	Monday 28 February
Last day for adding units	End of Week 2	Friday 11 March
Last day for deleting (dropping) units without financial penalty (census date)	Census date	Wednesday 23 March
Last day for deleting (dropping) units without academic penalty	End of Week 8	Friday 22 April
Semester ends	End of Week 17	Friday 24 June

The following administrative dates apply to changes to unit enrolment for the postgraduate Business courses:

ACTION	STUDY PERIOD 1, 2022	STUDY PERIOD 2, 2022	STUDY PERIOD 3, 2022
Study Period commences AND Last day for adding units	Monday 3 January	Monday 7 March	Monday 9 May
Last day for deleting (dropping) units without financial penalty (census date)	Wednesday 12 January	Wednesday 16 March	Wednesday 18 May
Last day for deleting (dropping) units without academic penalty	Friday 28 January	Friday 1 April	Friday 3 June
Study Period ends	Friday 18 February	Friday 22 April	Friday 24 June

The conditions that apply to *deleting (dropping)* units in all courses are as follows:

DATE OF DROPPING UNIT	TRANSCRIPT ENTRY	FINANCIAL LIABILITY
On or before last day for deleting (dropping) units without financial penalty (census date)	WP (Withdraw Prior to Census)	Nil
After last day for deleting (dropping) units without financial penalty (census date) to last day for dropping units without academic penalty	W (Withdraw)	Full unit costs ²
After last day for deleting (dropping) units without academic penalty to end of semester/study period	WF (Withdraw Fail)	Full unit costs ²

² Tuition fees for students in fee-paying places, or student contribution amount for students in Commonwealth supported places.