

UNIT INFORMATION

UNIT CODE	SO393	
UNIT NAME	Guided Literature Review	
ASSOCIATED HIGHER EDUCATION AWARDS	Bachelor of Human Services	
DURATION	One semester	
LEVEL	Advanced	
UNIT COORDINATOR	Dr Stephen Beaumont	
TEACHING STAFF	Dr Stephen Beaumont	
CORE / ELECTIVE	Elective Required for Coursework stream	
WEIGHTING	Unit credit points	10 (0.125 EFTSL)
	Course credit points	240 (3.0 EFTSL)
DELIVERY MODE	External	
STUDENT WORKLOAD	Engagement with study materials	90 hours
	Assignment preparation	60 hours
	TOTAL	150 hours
	Student requiring additional English language support are expected to undertake an additional one hour per week.	
PREREQUISITES / COREQUISITES / RESTRICTIONS	<i>Prerequisite</i> SO222 Research Methods	

RATIONALE

This unit gives students the opportunity to develop a literature review and begin to explore research questions while considering an area of personal or professional interest related to their discipline. In the development of a literature review a student may well be better equipped to understand the themes developing in a particular area of applied social sciences. It will also build towards a more solid foundation for future research and also preparation for SO394 Extended Self-Directed Project.

This unit thereby adds both breadth and depth to a student's program of study, as well as increases their options for future employment in specialised areas of research and practice.

LEARNING DELIVERY PROCESS

As this unit is offered in external mode, learning outcomes will be addressed through engagement with on-line (Moodle) readings, resources and activities, contact with your lecturer and through assessments.

You will be given the opportunity to provide feedback on the unit at the end of semester to enable us to continually improve the subject. Feedback from previous years has been vital in reshaping course and unit contents, materials and assessments.

STUDENT FEEDBACK

You will be given the opportunity to provide feedback on the unit throughout and at the of semester to enable us to continually improve the subject. Feedback from previous years has been vital in reshaping course and unit content, materials and assessments.

CONTENT

1. The literature review: purpose, definition and process.
2. Selecting a topic.
3. Ethics of research.
4. Searching the literature.
5. Developing the argument.
6. Surveying the literature.
7. Critiqueing the literature.
8. Ethics submission.
9. Consultation.
10. Writing the draft literature review.
11. Consultation.
12. Writing the literature review.

LEARNING OUTCOMES

On completion of this unit, students will have *demonstrated* that they have:

1. Understood and reflected upon the literature relevant to the proposed research topic in terms of methodological, empirical and theoretical constructs, as well as Christian worldview implications.
2. Synthesised the body of literature examined into a holistic report.
3. Discriminated between credible literature and that which is less relevant in order to identify seminal works, areas of agreement and controversy, and research gaps.
4. Demonstrated an understanding of research methodologies and approaches used by researchers in their field of research.
5. Evaluated ethical dimensions of research and developed an ethics proposal in accordance with the requirements of the CHC Ethics process and Christian worldview values and beliefs.
6. Communicated at an appropriate tertiary standard with special attention to correct grammar, punctuation, spelling, vocabulary, usage, sentence structure, logical relations, style, referencing, and presentation.

ASSESSMENT TASKS

ALL ASSESSMENTS MUST BE PASSED IN ORDER TO PASS THE UNIT.

TASK 1: PROPOSAL

Prepare a study proposal with a clear research question positioned within a social sciences discipline area. A description of proposed research design, methodology, ethical issues, data collection, and analysis needs to be included, along with an annotated bibliography (10 quality sources). NB: Studies at this bachelor's level must only be negligible to low ethical risk as defined by the HREC Australian regulations.

Word Length/Duration: 1,500 words
 Weighting: 20%
 Learning Outcomes: 1, 2, 4-6
 Assessed: Week 4
 Method of Submission: Turnitin

TASK 2: CHC EXPEDITED ETHICS REVIEW APPLICATION

A completed Ethics Application Form for submission to the CHC Expedited Ethics Review Panel will be submitted as a part of this unit. It will receive a Pass/Fail grade and the student will not be able to progress to SO394 Extended Self-Directed Project without receiving ethical clearance.

Word Length/Duration: As required by the ethics submission form
 Weighting: Pass or Fail
 Learning Outcomes: 5, 6
 Assessed: Week 11
 Method of Submission: Turnitin or HREC

TASK 3: LITERATURE REVIEW

Discuss, synthesise, analyse, and draw conclusions from a broad range of sources related to the research topic. Include a Christian worldview reflection and a brief personal and professional application.

Word Length/Duration: 4,000 words
 Weighting: 80%
 Learning Outcomes: 1-6
 Assessed: Week 14
 Method of Submission: Turnitin

ASSESSMENT ALIGNMENT

Assessment Task	Learning Outcomes	Content	Graduate Teacher Standards	Graduate Attributes	ACWA Guidelines
Task 1	1, 2, 4-6	1-3	n.a.	1, 3-8	n.a.
Task 2	5, 6	1-10	n.a.	1, 3-8	n.a.
Task 3	1-6	1-12	n.a.	1, 3-8	n.a.

SPECIALIST FACILITIES OR EQUIPMENT

Nil.

PRESCRIBED TEXTS

Machi, L. A., & McEvoy, B. (2016). *The literature review: Six steps to success* (3rd ed.). Corwin Press.

RECOMMENDED READINGS

BOOKS

American Psychological Association (2020). *Publication manual of the American Psychological Association* (7th ed.). Author.

Feak, C.B., & Swales, J.M. (2009). *Telling a research story: writing a literature review*. University of Michigan Press.

Galvan, J. (2017). *Writing literature reviews: A guide for students of the social and behavioral sciences* (7th ed.). Routledge.

Greetham, B. (2019). *How to write your undergraduate dissertation* (3rd ed.). Red Globe Press.

Moore, B.N., & Parker, R. (2020). *Critical thinking* (13th ed.). McGraw Hill.

Munhall, P.L., & Chenail, R.J. (2007). *Qualitative research proposals and reports: A guide* (3rd ed.). Jones and Bartlett Learning.

Oliver, P. (2012). *Succeeding with your literature review: A handbook for students*. Open University Press.

Robson, C. (2014). *How to do a research project: A guide for undergraduate students* (2nd ed.). Wiley- Blackwell.

JOURNALS

Community Development Journal

Journal of Social Work Practice

OTHER

In addition to the resources above, students should have access to a Bible, preferably a modern translation such as The Holy Bible: The New International Version 2011 (NIV 2011) or The Holy Bible: New King James Version (NKJV).

These and other translations may be accessed free on-line at <http://www.biblegateway.com>. The Bible app from LifeChurch.tv is also available free for smart phones and tablet devices.

SAMPLE

