



CHRISTIAN HERITAGE COLLEGE

**BZ319**

**ACCOUNTING INTERNSHIP/PROJECT**

This sample unit outline is provided by CHC for prospective and current students to assist with unit selection.

Elements of this outline which may change with subsequent offerings of the unit include Content, Required Texts, Recommended Readings and details of the Assessment Tasks.

Students who are currently enrolled in this unit should obtain the outline for the relevant semester from the unit lecturer.

<b>Unit code</b>	BZ319	
<b>Unit name</b>	Accounting Internship/Project	
<b>Associated higher education awards</b>	Bachelor of Business	
<b>Duration</b>	One semester	
<b>Level</b>	Advanced	
<b>Unit Coordinator</b>	Wendy Collins	
<b>Core/Elective</b>	Core - Bachelor of Business (major in Accounting)	
<b>Weighting</b>	Unit credit points: 10 Course credit points: 240 - Bachelor of Business	
<b>Student workload</b>	<b>Face-to-face on-site</b>	<b>External</b>
	Timetabled hours per week: - Consultation with lecturer: 2	Directed study hours per week: - Consultation with lecturer: 2
	Personal study hours per week: 8 Total workload hours per week: 10	Personal study hours per week: 8 Total workload hours per week: 10
	Students requiring additional English language support are expected to undertake an additional 1 hour per week.	
<b>Delivery mode</b>	Face to face on site External Full time Part time	
<b>Prerequisites/ Corequisites/ Restrictions</b>	Prerequisite: 160 credit points of core and/or major units OR permission of the Course Coordinator  Restrictions: BZ339 Management Internship/Project BZ359 Marketing Internship/Project BZ379 Business Administration Internship/Project	
<b>Specialist resource requirements</b>	As needed for any specific project (to be discussed with Unit Coordinator). The <i>CHC School of Business Handbook</i> for Internships/Projects must be read in conjunction with this unit outline.	
<b>Prescribed text(s)</b>	Nil. Readings may be set by the Unit Coordinator.	
<b>Recommended readings</b>	Readings may be recommended by the Unit Coordinator.  In addition to the resources above, students should have access to a Bible, preferably a modern translation such as <i>The Holy Bible: The New International Version 2011</i> (NIV 2011) or <i>The Holy Bible: New King James Version</i> (NKJV).  These and others translations may be accessed free on-line at <a href="http://www.biblegateway.com">http://www.biblegateway.com</a> . The Bible app from LifeChurch.tv is also available free for smart phones and tablet devices.	

<b>Content</b>	This unit draws on the content of prerequisite units.
<b>Learning outcomes</b>	<p>On completion of this unit, students will have demonstrated that they can:</p> <ol style="list-style-type: none"> <li>1. Identify a significant, relevant and potentially solvable problem of the host organisation, or engage in relevant internship experience;</li> <li>2. Select a research methodology in solving the problem which integrates theory with practice, or create a reflective personal journal of tasks undertaken while engaged in a relevant internship;</li> <li>3. Develop independently a critical but sensitive review of the host organisation with reference to relevant theory, practice and empirical research;</li> <li>4. Design and prepare a report for the benefit of the host organisation that is likely to lead to a creative and workable solution and which draws upon content of the Bachelor of Business (Accounting Major) curriculum, or prepare an essay that critically reviews the internship experience in the context of the Bachelor of Business (Accounting Major) curriculum;</li> <li>5. Incorporate a Biblical Christian worldview into knowledge about the Accounting discipline;</li> <li>6. Make an oral presentation to discipline experts and lay people; and</li> <li>7. Communicate at an appropriate tertiary standard: with special attention to design elements, grammar, usage, logical relations, style, presentation and referencing.</li> </ol>
<b>Assessment tasks</b>	<p><b>Task 1: Proposal</b>  Word Length/Duration: 900 words  Weighting: 10%  Learning Outcomes: 1, 2  Assessed: Week 2</p> <p><b>Task 2: Interim business report</b>  Word Length/Duration: 700 words  Weighting: 20%  Learning Outcomes: 1-5, 7  Assessed: Week 8</p> <p><b>Task 3: Final business report and Oral presentation</b>  Word Length/Duration: 4500 words - Final business report  1 hour - Oral presentation  Weighting: 70%  Learning Outcomes: 1-7  Assessed: Week 13</p>