CHRISTIAN HERITAGE COLLEGE

BZ533

CORPORATE GOVERNANCE

This sample unit outline is provided by CHC for prospective and current students to assist with unit selection.

Elements of this outline which may change with subsequent offerings of the unit include Content, Required Texts, Recommended Readings and details of the Assessment Tasks.

Students who are currently enrolled in this unit should obtain the outline for the relevant semester from the unit lecturer.

Unit code	BZ533
Unit name	Corporate Governance
Associated higher education awards	Graduate Certificate in Management Graduate Diploma in Management
Duration	One semester
Level	Postgraduate
Unit Coordinator	Rod St Hill
Core/Elective	Elective - Graduate Certificate in Management Elective - Graduate Diploma in Management
Weighting	Unit credit points: 10 Course credit points: 40 - Graduate Certificate in Management 80 - Graduate Diploma in Management
Student workload	**Face-to-face on-site** / **External**
	Timetabled hours per week: N/A Personal study hours per week: N/A Total workload hours per week: N/A / Directed study hours per week: 6 Personal study hours per week: 4 Total workload hours per week: 10
	Students requiring additional English language support are expected to undertake an additional 1 hour per week.
Delivery mode	External Full time Part time
Prerequisites/ Corequisites/ Restrictions	Nil
Specialist resource requirements	Nil
Prescribed text(s)	Bartlett, D., & Campey P. (2008). *Community governance: A framework for building healthy Christian organisations.* Gosford, NSW: Resolve Consulting Group Pty Limited. Kiel, G., Nicholson, G., Tunny, J. A., & Beck, J. (2012). *Directors at work: A practical guide for boards.* Sydney, NSW: Thomson Reuters. Williams, G. (2010). *CMA's essential standards of ministry governance: For Christian churches, schools and ministries.* North Tamborine, QLD: Christian Management Australia.

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Recommended readings	**Books** Andersen, T. J., & Schroder, P. W. (2010). *Strategic risk management practice: How to deal effectively with major corporate exposures.* Cambridge, GB: Cambridge University Press. Aras, G., & Crowther, D. (Eds.). (2010). *A handbook of corporate governance and social responsibility.* Farnham, GB: Gower. Bleischwitz, R. (Ed.). (2007). *Corporate governance of sustainability: A co-evolutionary view on resource management.* London, GB: Ashgate. Bottomley, S. (2007). *The constitutional corporation: Rethinking corporate governance.* London, GB: Ashgate. Clarke, T. (2007). *International corporate governance: A comparative approach.* London, GB: Taylor & Francis Ltd. De Waal, A. (2007). *Strategic performance management: A managerial and behavioural approach.* Basingstoke, GB: Palgrave MacMillan. Fishel, D. (2008). *The book of the board: Effective governance for non-profit boards.* Sydney, NSW: Federation Press. Leeson, D., De Sisto, S., & Flanders, D. (2010). *Internal controls and corporate governance.* Frenchs Forest, NSW: Pearson Education Australia. Mallin, C. (2010). *Corporate governance.* Oxford, GB: Oxford University Press. Malloch, T. R. (2011). *Doing virtuous business: The remarkable success of spiritual enterprise* (2nd ed.). Nashville, TN: Thomas Nelson. Solomon, J. (2010). *Corporate governance and accountability.* Chichester, GB: John Wiley and Sons Ltd. **Journals and Periodicals** *Company Director Magazine* http://www.companydirectors.com.au/Publications/Company+Director+Magazine/ *Corporate Governance: An International Review* *Corporate Governance: The International Journal of Business in Society* *Journal of Administration and Governance* http://www.joaag.com/Home_Page.php *Journal of Business Systems Governance and Ethics* http://www.jbsge.vu.edu.au/index.html **Websites** Australian Corporate Governance: http://www.australian-corporate-governance.com.au/ Australian Institute of Company Directors: http://www.companydirectors.com.au/default.htm Australian Securities Exchange 2007, Revised Corporate Governance Principles and Recommendations, 2nd edn: http://www.asx.com.au/about/corporate_governance/revised_corporate_governance_principles_recommendations.htm Board Source: http://www.boardsource.org/ Christian Management Australia, Maximising Ministry Effectiveness: http://www.governance.org.au/ The Australian Centre for Philanthropy and Nonprofit Studies, Nonprofit Governance and Management: http://www.bus.qut.edu.au/research/cpns/whatweresear/governance-management.jsp In addition to the resources above, students should have access to a Bible, preferably a modern translation such as *The Holy Bible: The New International Version 2011* (NIV 2011) or *The Holy Bible: New King James Version* (NKJV). These and others translations may be accessed free on-line at http://www.biblegateway.com. The Bible app from LifeChurch.tv is also available free for smart phones and tablet devices.

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Content	1. Fundamental principles of corporate governance 2. Biblical Christian worldview, governance and management of organisations 3. Legal and ethical responsibilites of directors 4. Separation of governance and management 5. Developing , planning and moderating the organisation 6. The roles of boards, committees, chief executives and senior staff 7. Board processes: effective meetings, committee structures, the role of the chair,monitoring board performance 8. Legal structures of organisations: Charitable trusts and foundations, associations, co-operatives, churches, companies 9. Fundraising law and regulation for non-profits 10. Tax laws relating to non-profit organisations 11. Standards for ministry governance 12. International corporate governance
Learning outcomes	On completion of this unit, students will have demonstrated that they can: 1. Analyse the nature of governance in the contemporary Australian legal and social environment; 2. Critically review alternative legal structures and attributes of for profit and non-profit organisations; 3. Analyse the role and legal responsibilities of directors and boards, with particular emphasis on ethical issues; 4. Apply corporate governance principles in complex and diverse case studies; 5. Apply Biblical Christian worldview to governance issues; and 6. Communicate at an appropriate tertiary standard: with special attention to design elements, grammar, usage, logical relations, style, presentation and referencing.
Assessment tasks	**Task 1:** Business report Word Length/Duration: 1500 words Weighting: 20% Learning Outcomes: 1-6 Assessed: Week 8 **Task 2:** Business case study Word Length/Duration: 2500 words Weighting: 40% Learning Outcomes: 1-4 Assessed: Week 12 **Task 3:** Final examination Word Length/Duration: 3 hours Weighting: 40% Learning Outcomes: 1-5 Assessed: Week 15

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