

# ADDITIONAL ADMISSION CRITERIA



This document provides information regarding **additional admission criteria** that apply to selected courses at CHC. These consist of *subject prerequisites criteria* and/or *personal suitability criteria* and apply to all types of applicants (recent secondary education, vocational and training (VET) study, higher education study, work and life experience), except as noted.

The process of assessing applicants' meeting of additional admission criteria is designed to be open, transparent and equitable for all applicants. Applicants who are not approved for admission on the basis that they do not meet one or more of the additional admission criteria may request a review of the decision by accessing CHC Policy: [Grievance Policy and Procedures for Domestic Students – Non-Academic Grievances](#).

## Undergraduate courses

Course	Additional admission criteria
Bachelor of Education (Primary)	<p><b>Subject prerequisites</b> Applicants with <i>recent secondary education</i> must have completed the following subjects: English (QCAA); Maths A, Maths B or Maths C (QCAA); any Authority Science subject (QCAA). Applicants with <i>vocational and training (VET) study, higher education study and work and life experience</i> who may have completed other studies in these areas are to contact CHC for information regarding accepted alternative means of satisfying subject prerequisites. <b>Assessed</b> - This criterion is assessed on the basis of applicants' Queensland Certificate of Education (or equivalent from another jurisdiction) and/or other academic transcripts (as applicable).</p> <p><b>Personal suitability</b> Applicants must demonstrate qualities that indicate motivation and suitability to become a teacher and involvement in personal learning and leadership activities. <b>Assessed</b> - This criterion is assessed on the basis of applicants' completion of the Non-Academic Requirements for Teacher Education (NARTE). This is administered by QTAC and consists of an online questionnaire and two written statements. Applicants will receive instructions on how to access and complete NARTE after they have submitted their QTAC application. <a href="#">Further information</a> regarding NARTE is available from QTAC. Applicants must be eligible for a blue card (Queensland's Working with Children Check), or the equivalent from another jurisdiction. <a href="#">Further information</a> is available from Blue Card Services. <b>Assessed</b> - This criterion is self-assessed by applicants with reference to blue card <a href="#">eligibility requirements</a>. Applicants who proceed will have their suitability determined by the Department of Justice and Attorney General (Qld) upon application following commencement of the course.</p>
Bachelor of Education (Secondary) <b>AND</b> Bachelor of Arts/Bachelor of Education (Secondary)	<p><b>Subject prerequisites</b> Applicants with <i>recent secondary education</i> must have completed the following subjects: English (QCAA); Maths A, Maths B or Maths C (QCAA). Applicants with <i>vocational and training (VET) study, higher education study and work and life experience</i> who may have completed other studies in these areas are to contact CHC for information regarding accepted alternative means of satisfying subject prerequisites. <b>Assessed</b> - This criterion is assessed on the basis of applicants' Queensland Certificate of Education (or equivalent from another jurisdiction) and/or other academic transcripts (as applicable).</p> <p><b>Personal suitability</b> Applicants must demonstrate qualities that indicate motivation and suitability to become a teacher and involvement in personal learning and leadership activities. <b>Assessed</b> - This criterion is assessed on the basis of applicants' completion of the Non-Academic Requirements for Teacher Education (NARTE). This is administered by QTAC and consists of an online questionnaire and two written statements. Applicants will receive instructions on how to access and complete NARTE after they have submitted their QTAC application. <a href="#">Further information</a> regarding NARTE is available from QTAC. Applicants must be eligible for a Blue Card (Queensland's Working with Children Check), or the equivalent from another jurisdiction. <a href="#">Further information</a> is available from Blue Card Services. <b>Assessed</b> - This criterion is self-assessed by applicants with reference to blue card <a href="#">eligibility requirements</a>. Applicants who proceed will have their suitability determined by the Department of Justice and Attorney General (Qld) upon application following commencement of the course.</p>

Course	Additional admission criteria
Diploma of Liberal Arts: Foundations of Wisdom <b>AND</b> Bachelor of Arts in the Liberal Arts	<b>Personal suitability</b> Applicants must demonstrate qualities that indicate capacities for critical thinking and reflection. <b>Assessed</b> - This criterion is assessed on the basis of applicants' completion of a written statement that outlines their reasons for enrolling in the course and what they would like to achieve through the course, and that describes how three books of their choice have shaped their understanding and development. Applicants are required to attend an interview with the course coordinator.
Diploma of Ministry <b>AND</b> Bachelor of Ministry	<b>Personal suitability</b> Applicants must demonstrate alignment with the doctrinal values within the evangelical/charismatic tradition, as expressed in the <a href="#">Citipointe Ministry College Statement of Faith</a> and agree to adhere to the <a href="#">Citipointe Ministry College Code of Ministry Ethics</a> <sup>1</sup> . <b>Assessed</b> - This criterion is assessed on the basis of applicants' completion of a personal statement that outlines their Christian experience, their understanding of call to ministry and their reasons for seeking entry to the course. Applicants are also required to provide details for their local church pastor/minister, who will be contacted by CHC to complete a referee report that addresses the applicant's aptitude and potential for ministry service in terms of their temperament, personal qualities, interests and attitude (contains standardised questions), and to attend an interview with the course coordinator. Applicants who intend to work with children and young people under the age of 18 during their studies must be eligible for a blue card (Queensland's Working with Children Check), or the equivalent from another jurisdiction. <a href="#">Further information</a> is available from Blue Card Services. <b>Assessed</b> - This criterion is self-assessed by applicants with reference to blue card <a href="#">eligibility requirements</a> . Applicants who proceed will have their suitability determined by the Department of Justice and Attorney General (Qld) upon application following commencement of the course.
Bachelor of Human Services	<b>Personal suitability</b> Applicants who intend to work with children and young people under the age of 18 during their studies must be eligible for a blue card (Queensland's Working with Children Check), or the equivalent from another jurisdiction. <a href="#">Further information</a> is available from Blue Card Services. <b>Assessed</b> - This criterion is self-assessed by applicants with reference to blue card <a href="#">eligibility requirements</a> . Applicants who proceed will have their suitability determined by the Department of Justice and Attorney General (Qld) upon application following commencement of the course.
Bachelor of Counselling (see also <a href="#">Admission to Counselling Courses</a> )	<b>Personal suitability</b> Applicants must demonstrate the principles expressed in Section 4.1 of the <a href="#">PACFA Training Standards (2018)</a> and agree to adhere to the <a href="#">PACFA Code of Ethics (2017)</a> <sup>2</sup> . <b>Assessed</b> - This criterion is assessed on the basis of applicants' completion of a personal statement regarding their reasons for seeking entry to, and expectations of, the course that expresses their aptitude and potential for counselling in terms of self-awareness, relational capacity and ability to understand and practice ethical behaviour within the context of relevant life experience and overall personal maturity. Applicants are also required to provide details for two personal referees, who will be contacted by CHC to complete a referee report (contains standardised questions). Applicants are further required to attend an interview with the course coordinator and to agree to complete at least 30 hours of personal counselling while enrolled in the course. Applicants who intend to work with children and young people under the age of 18 during their studies must be eligible for a blue card (Queensland's Working with Children Check), or the equivalent from another jurisdiction. <a href="#">Further information</a> is available from Blue Card Services. <b>Assessed</b> - This criterion is self-assessed by applicants with reference to blue card <a href="#">eligibility requirements</a> . Applicants who proceed will have their suitability determined by the Department of Justice and Attorney General (Qld) upon application following commencement of the course.

<sup>1</sup> CHC Ministry courses are delivered by Citipointe Ministry College under a third-party arrangement.

<sup>2</sup> PACFA is the Psychotherapy and Counselling Federation of Australia.

## Postgraduate courses

Course	Additional admission criteria
Master of Teaching (Primary) <b>AND</b> Master of Teaching (Secondary)	<p><b>Personal suitability</b>            Applicants must demonstrate qualities that indicate motivation and suitability to become a teacher and involvement in personal learning and leadership activities.</p> <p><b>Assessed</b> - This criterion is assessed on the basis of applicants' completion of the Non-Academic Requirements for Teacher Education (NARTE). This is administered by QTAC and consists of an online questionnaire and two written statements. Applicants will receive instructions on how to access and complete NARTE after they have submitted their QTAC application. <a href="#">Further information</a> regarding NARTE is available on the QTAC website.</p> <p>Applicants must be eligible for a blue card (Queensland's Working with Children Check), or the equivalent from another jurisdiction. <a href="#">Further information</a> is available from Blue Card Services.</p> <p><b>Assessed</b> - This criterion is self-assessed by applicants with reference to blue card <a href="#">eligibility requirements</a>. Applicants who proceed will have their suitability determined by the Department of Justice and Attorney General (Qld) upon application following commencement of the course.</p>
Graduate Certificate in the Liberal Arts <b>AND</b> Graduate Diploma in the Liberal Arts	<p><b>Personal suitability</b>            Applicants must demonstrate qualities that indicate capacities for critical thinking and reflection.</p> <p><b>Assessed</b> - This criterion is assessed on the basis of applicants' completion of a written statement that outlines their reasons for enrolling in the course and what they would like to achieve through the course, and that describes how three books of their choice have shaped their understanding and development. Applicants are required to attend an interview with the course coordinator.</p>
Graduate Certificate in Ministry <b>AND</b> Graduate Diploma in Ministry <b>AND</b> Master of Ministry Leadership	<p><b>Personal suitability</b>            Applicants must demonstrate alignment with the doctrinal values within the evangelical/charismatic tradition, as expressed in the <i>Citipointe Ministry College Statement of Faith</i> and the <i>Citipointe Ministry College Code of Ministry Ethics</i><sup>3</sup>.</p> <p><b>Assessed</b> - This criterion is assessed on the basis of applicants' completion of a personal statement that outlines their Christian experience, their understanding of call to ministry and their reasons for seeking entry to the course. Applicants are also required to provide details for their local church pastor/minister, who will be contacted by CHC to complete a referee report that addresses the applicant's aptitude and potential for ministry service in terms of their temperament, personal qualities, interests and attitude (contains standardised questions). Applicants are further required to attend an interview with the course coordinator and to agree to adhere to the <i>Citipointe Ministry College Code of Ministry Ethics</i>.</p> <p>Applicants who intend to work with children and young people under the age of 18 during their studies must be eligible for a blue card (Queensland's Working with Children Check), or the equivalent from another jurisdiction. <a href="#">Further information</a> is available from Blue Card Services.</p> <p><b>Assessed</b> - This criterion is self-assessed by applicants with reference to blue card <a href="#">eligibility requirements</a>. Applicants who proceed will have their suitability determined by the Department of Justice and Attorney General (Qld) upon application following commencement of the course.</p>
Master of Counselling (see also <a href="#">Admission to Counselling Courses</a> )	<p><b>Personal suitability</b>            Applicants must demonstrate the principles expressed in Section 4.1 of the <a href="#">PACFA Training Standards (2018)</a> and agree to adhere to the <a href="#">PACFA Code of Ethics (2017)</a><sup>4</sup>.</p> <p><b>Assessed</b> - This criterion is assessed on the basis of applicants' completion of a personal statement regarding their reasons for seeking entry to, and expectations of, the course that expresses their aptitude and potential for counselling in terms of self-awareness, relational capacity and ability to understand and practice ethical behaviour within the context of relevant life experience and overall personal maturity. Applicants are also required to provide details for two personal referees, who will be contacted by CHC to complete a referee report (contains standardised questions). Applicants are further required to attend an interview with the course coordinator and to agree to complete at least 30 hours of personal counselling while enrolled in the course.</p> <p>Applicants who intend to work with children and young people under the age of 18 during their studies must be eligible for a blue card (Queensland's Working with Children Check), or the equivalent from another jurisdiction. <a href="#">Further information</a> is available from Blue Card Services.</p> <p><b>Assessed</b> - This criterion is self-assessed by applicants with reference to blue card <a href="#">eligibility requirements</a>. Applicants who proceed will have their suitability determined by the Department of Justice and Attorney General (Qld) upon application following commencement of the course.</p>

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