

CENSUS DATES 2020



What is the census date?

All units of study offered in the CHC academic year have a **census date**. The census date is the date on which a student's enrolment in a unit of study becomes finalised. At CHC, all units of study that are offered in the same semester, or in the same study period (postgraduate Business courses only¹), have the same census date.

CHC will set the census dates for the units of study that are offered in the CHC academic year and publish this information prior to students being able to enrol in the various semesters or study periods (postgraduate Business courses only) of the academic year in which the units of study are offered.

Census dates for 2020

The census dates for units of study offered in the CHC academic year for 2020 are indicated below.

Units of study that are offered in courses *other than* the postgraduate Business courses have the following census dates:

Census dates	
Semester 1, 2020:	Wednesday 18 March 2020
Winter Semester 2020:	Monday 8 June 2020
Semester 2, 2020:	Thursday 13 August 2020
Semester 3, 2020:	Monday 7 December 2020

Units of study that are offered in the postgraduate Business courses have the following census dates:

Census dates – postgraduate Business courses	
Study Period 1	Monday 10 February 2020
Study Period 2	Monday 30 March 2020
Study Period 3	Monday 18 May 2020
Study Period 4	Monday 13 July 2020
Study Period 5	Monday 31 August 2020
Study Period 6	Monday 19 October 2020

¹ The postgraduate Business courses are the Graduate Certificate in Business, Graduate Diploma in Business and Master of Business Administration.

Importance of the census date

The census date is important as it is the deadline for *all* of the following:

- finalising your enrolment with Christian Heritage College for units of study in a particular semester;
- submitting a completed *Request for FEE-HELP* form (eligible fee-paying students)²;
- submitting a completed *Request for Commonwealth support and HECS-HELP* form (eligible Commonwealth supported students)³;
- submitting a completed *Request for OS-HELP* form (eligible Commonwealth supported students);
- paying all or part of your tuition fees up-front⁴;
- paying all or part of your student contribution amount upfront;
- providing your Tax File Number, if you have requested a FEE-HELP, HECS-HELP or OS-HELP loan.

A student who is in a full fee place and who is enrolled in any unit of study after the census date of a particular semester remains liable for the tuition fees for that unit. The student will incur a HELP debt for any unpaid tuition fees for any unit in which he/she is enrolled and for which he/she has requested a FEE-HELP loan.

A student who is in a Commonwealth supported place and who is enrolled in any unit of study after the census date of a particular semester remains liable for the student contribution amount for that unit. The student will incur a HELP debt for any unpaid student contribution amounts for any unit in which he/she is enrolled.

To avoid incurring a HELP debt in a particular semester, you must pay all of your tuition fees or student contribution amount (as applicable) or withdraw from any units of study in which you do not wish to be enrolled, on or before the census date for that unit.

² Eligible fee-paying students who submit a *Request for FEE-HELP* form need do so only once for their enrolment in a course (ie a new form is not required for each semester in which assistance is requested). Enrolment in a new course requires the submission of a new FEE-HELP form. Forms take effect from the semesters in which they are submitted and cannot be applied retrospectively.

³ Eligible Commonwealth supported students are required to submit a *Request for Commonwealth support and HECS-HELP* form on or before the census date of the first semester of their enrolment in a course. CHC must cancel the enrolment of any Commonwealth supported student who does not submit a form by the census date.

⁴ See the [Study Assist](#) website for information about the loan fee that is levied by the Australian government on FEE-HELP loans for undergraduate courses.