



# Confirmation of identity

Working with Children (Risk Management and Screening) Act 2000

This form is to be completed by a prescribed person where a blue/exemption card applicant cannot have their identification sighted by their organisation because either: the applicant's usual residence is more than 50km from the business address of the organisation; or the applicant has a disability affecting their mobility.

**Note:** This form must accompany the blue/exemption card application form.

## Part A – Applicant's details

Name of applicant

Date of birth      
D D M M Y Y Y Y

Signature

## Part B – Proof of identity

A prescribed person is responsible for sighting the applicant's identification documents. A prescribed person is a:

• **Justice of the Peace** • **Commissioner for Declarations** • **Lawyer** • **Police Officer**

The prescribed person must check **two current, original** identification documents from the applicant which collectively show the **applicant's full name, date of birth and signature**. The applicant's details on their identification documents must match the details provided on the application form.

One of the following combinations must be used: **EITHER**

List 1 +  List 1 (one must show a signature)

OR

List 1 +  List 2 (one must show a signature)

If one of the valid combinations above cannot be provided, complete and attach a 'Request to consider alternative identification' form.

Please indicate which identification documents have been sighted by placing a  in the box.

### LIST 1

#### SIGNATURE DOCUMENT

Driver licence/learner permit/proof of age/photo identification card

**Licence/reference No:**

**Issued in the state of:**

Australian Passport (current or expired in the last 2 years)

#### NON-SIGNATURE DOCUMENT

Birth certificate (or extract)

Proof of Australian citizenship or permanent residency

Overseas Passport (current)

**Country of issue:**

### LIST 2

#### SIGNATURE DOCUMENT

Pension Concession card/Department of Veterans' Affairs Entitlement card/Seniors Health card/Health care card/any other current financial entitlement card issued by Department of Human Services.

Credit card or bank card (*do not attach copy*)

Positive Notice Blue or Exemption card

Student identification card issued by an education institution (with photo and signature)

Queensland Gaming Machine Licence

#### NON-SIGNATURE DOCUMENT

Medicare card

Queensland crowd controller/private investigator/security officer licence

Passbook or account statement issued by a financial institution dated in the last 6 months

Australian taxation assessment notice dated in the last 6 months

Queensland Licence issued under the *Weapons Act 1990*

If possible, please attach a photocopy of the documents sighted for verification purposes (excluding credit or bank cards).



## Part C – Declaration by prescribed person

I declare that:

- I have checked the name, date of birth and signature details provided in this form and confirm they match those on the identification documents sighted; and
- I understand that it is an offence to provide a false or misleading statement or document.

I am a:

- Justice of the Peace  
 Commissioner for Declarations  
 Lawyer  
 Police Officer

Name of applicant

Signature of prescribed person

Name of prescribed person

Date of signature

  
D D  
M M  
Y Y Y Y

Stamp and Registration  
No. (if applicable)

## Privacy Notice

The Department of Justice and Attorney-General (DJAG) is collecting your personal information under the *Working with Children (Risk Management and Screening) Act 2000 (WWC Act)*. Where relevant, DJAG will disclose personal information to organisations you work for or provide services to about whether you have a current application for, or hold a current blue/exemption card; the outcome of this application which may include its withdrawal or negative notice, or if your blue/exemption card is subsequently suspended or cancelled. DJAG publishes confirmation about whether your blue card is valid. DJAG will use and disclose your personal information to assess your application for a blue/exemption card and will disclose your personal information to courts, law enforcement agencies, disciplinary or supervisory bodies or anyone you have agreed for DJAG to discuss your application with. It may also be used to contact you with more information about your application and the Blue Card process. DJAG may use electronic communication for matters of information provision and collection of data for research purposes. Authorised users of the home-based care register, kept pursuant to the *WWC Act*, may also have access to your personal information. DJAG manages your personal information in accordance with the *WWC Act* and the *Information Privacy Act 2009*.

Blue Card Services, Department of Justice and Attorney-General

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✉ 07 3035 5910

🌐 [www.bluecard.qld.gov.au](http://www.bluecard.qld.gov.au)