

UNIT SELECTION GUIDE

EDUCATION COURSES

SEMESTER 2, 2020



Dear Student,

Congratulations and welcome to the School of Education and Business at Christian Heritage College. The purpose of this guide is to assist you with your unit selection for Semester 2, 2020.

As a student who is commencing studies in Education, you will be enrolled in one of the following courses:

EDUCATION COURSES	COURSE CODE
Bachelor of Education (Primary)	ED21
Bachelor of Education (Secondary)	ED23
Bachelor of Arts/Bachelor of Education (Secondary)	CC23
Graduate Certificate in Christian Education	ED42
Master of Education	ED51
Master of Teaching (Primary)	ED54
Master of Teaching (Secondary)	ED55

You will need to select the units in which you wish to enrol for this semester. The number of units you select will depend upon the number of units offered in your course and the number of units offered in your course and the level of workload you wish to undertake. At CHC, each unit is given a weighting of 10 credit points (10cp), unless otherwise indicated. Each 10-credit point unit has an EFTSL value of 0.125 (see the *EFTSL Values for Units of Study* information sheet on the CHC website for further details regarding EFTSL values) and has a semester workload of 150 hours. This includes aspects such as scheduled contact time, personal study, preparation of assessment tasks and examinations (as applicable). Unit outlines include a breakdown of these aspects as they apply to each unit.

A normal full-time study load is 4 units, or 40 credit points, per semester. Part-time students will choose how many units they enrol in depending on their other commitments.

To be eligible for Centrelink payments in approved courses, students must enrol in at least 75% of a normal full-time study load, or at least 3 units, or 30 credit points, per semester¹.

If you think that you may be eligible for transfer of credit or exemption from any of the units in your course, you should contact your Course Coordinator as soon as possible, as you may not apply for transfer of credit for a unit in which you are currently enrolled.

SELECTING YOUR UNITS

To select your units for Semester 2, 2020 you must complete the online *Unit Selection* form at the link provided in your offer materials.

¹ Contact CHC Student Administration for information regarding the courses that are approved courses for Centrelink payments.



To log in to the *Unit Selection* form, you will need to enter your CHC student number, surname and date of birth. The units that are available to you in your course for this semester, and the mode(s) in which they are being delivered, will be displayed. Students who have received credit transfer for any of the units indicated should contact their Course Coordinator for advice regarding their unit selection.

UNDERGRADUATE COURSES

The undergraduate Education courses are as follows:

UNDERGRADUATE EDUCATION COURSES	COURSE CODE
Bachelor of Education (Primary)	ED21
Bachelor of Education (Secondary)	ED23
Bachelor of Arts/Bachelor of Education (Secondary)	CC23

The *Education Courses Handbook* contains information regarding the requirements for the undergraduate Education courses, or contact your Course Coordinator.

BACHELOR OF EDUCATION (PRIMARY) (ED21)

The following units are available to commencing students in the Bachelor of Education (Primary):

UNIT	MODE(S) AVAILABLE	CREDIT POINTS
CR111 Introduction to Cross-Curricular Literacies	Internal; External/online	10
CR171 Introduction to Science	Internal; External/online	10
CR192 Introduction to Technologies	Internal; External/online	10
ES123 Introduction to Teaching and Learning (P-6)	Internal; External/online	10

BACHELOR OF EDUCATION (SECONDARY) (ED23) AND BACHELOR OF ARTS/BACHELOR OF EDUCATION (SECONDARY) (CC23)

The first semester of study is the same for students who are enrolled in the Bachelor of Education (Secondary) and the Bachelor of Arts/Bachelor of Education (Secondary). For details regarding the structures of the Bachelor of Education (Secondary) and the Bachelor of Arts/Bachelor of Education (Secondary), please consult the *Education Courses Handbook*, or contact your Course Coordinator.

The following units are available to commencing students in these courses:

UNIT	MODE(S) AVAILABLE	CREDIT POINTS
CR111 Introduction to Cross-Curricular Literacies	Internal; External/online	10
ES126 Introduction to Teaching and Learning (7-12)	Internal; External/online	10
Teaching Area #1.1	See below	10
Teaching Area #2.1	See below	10

Students in the Bachelor of Education (Secondary) and the Bachelor of Arts/Bachelor of Education (Secondary) choose two teaching areas. Students undertake an introductory unit in *each* of these areas. For details regarding the units that are able to be included in each teaching area, please consult the *Education Courses Handbook*, or contact your Course Coordinator.

The introductory units available in the various teaching areas are (choose *one* from each of your two teaching areas):

UNIT	TEACHING AREA	MODE(S) AVAILABLE	CREDIT POINTS	
JA101	Biblical Interpretation and Application	Biblical Studies	External/online	10
JA102	Biblical Studies in the Old Testament	Biblical Studies	Internal; External/online	10
JA103	Biblical Studies in the New Testament	Biblical Studies	External/online	10
JB104	Spiritual Transformation	Biblical Studies	External/online	10
BZ103	Introduction to Marketing	Business	Internal; External/online	10
BZ104	Economics	Business	Internal; External/online	10
DM120	Introduction to Dramatic Performance	Drama	Internal; External/online	10
HP110	Health and Fitness	HPE	Internal; External/online	10
HT102	The West: Culture and Ideas	History	Internal; External/online	10
LIT101	Great Books of the Western World I	English	External/online	10
LIT102	Great Books of the Western World II	English	Internal; External/online	10
MT111	Calculus 1	Mathematics	Internal; External/online	10
SO112	Introduction to Human Behaviour	Psychology	Internal; External/online	10
SC120	Environmental Science	Science	Internal; External/online	10

POSTGRADUATE COURSES

The postgraduate Education courses are as follows:

UNDERGRADUATE EDUCATION COURSES	COURSE CODE
Graduate Certificate in Christian Education	ED42
Master of Education	ED51
Master of Teaching (Primary)	ED54
Master of Teaching (Secondary)	ED55

The *Education Courses Handbook* contains information regarding the requirements for the postgraduate Education courses, or contact your Course Coordinator.

GRADUATE CERTIFICATE IN CHRISTIAN EDUCATION (ED42) AND MASTER OF EDUCATION (ED51)

The Graduate Certificate in Christian Education is nested in the Master of Education. These courses are available on a part-time basis only (maximum of two units per semester).

The following units are available to commencing students in the Graduate Certificate in Christian Education and Master of Education:

UNIT	MODE AVAILABLE	CREDIT POINTS	
ED603	Worldview: Meaning and Identity in Christian Education	External/online	10
ED645	Effective Pedagogical Practices within ICT	External/online	10
ED653	Mentoring Learner Teachers	External/online	10
ED654	Issues in Learning	External/online	10

As ED603 is a core unit, it must be selected either as a single unit of study or alongside a second unit of study.

Independent study units are also available to students who are commencing the Master of Education. Students who have completed previous studies in a postgraduate Education course may be eligible to enrol in an independent study unit. Interested students should contact the Course Coordinator.

MASTER OF TEACHING (PRIMARY) (ED54)

The following units are available to commencing students in the Master of Teaching (Primary):

UNIT	MODE(S) AVAILABLE	CREDIT POINTS
CE511 PEP1 Philosophy of Teaching for Learning	Internal; External/online	10
CU520 Primary Mathematics 1	Internal; External/online	10
CU521 Primary English 1	Internal; External/online	10
CU522 Primary Science	Internal; External/online	10

MASTER OF TEACHING (SECONDARY) (ED55)

The following units are available to commencing students in the Master of Teaching (Secondary):

UNIT	MODE(S) AVAILABLE	CREDIT POINTS
CE512 PEP1 Philosophy of Teaching for Learning	Internal; External/online	10
CU502 Literacy and Numeracy Across the Curriculum	Internal; External/online	10
CU53* Curriculum and Pedagogy: Teaching Area Speciality 1.1	Internal; External/online	10
CU54* Curriculum and Pedagogy: Teaching Area Speciality 2.1	Internal; External/online	10

Students in the Master of Teaching (Secondary) undertake units in 'Curriculum and Pedagogy' in each of their two teaching areas. For details regarding the particular unit codes that apply to these suites of units, please consult the *Education Courses Handbook*, or contact your Course Coordinator.

MODES

The modes in which units are delivered are as follows:

- **internal** – denotes weekly on campus classes, usually consisting of three hours of face-to-face contact per teaching week;
- **intensive** – denotes a combination of periodic on campus classes, usually consisting of two or three sessions of whole-day face-to-face contact during a semester, and weekly online sessions; and
- **external/online** – denotes distance education with no on campus classes.

Units of study that are listed as being delivered by *internal* and *intensive* modes will commence Semester 2, 2020 as **on campus** classes with required social distancing measures and enhanced cleaning regimes in place.

Students who choose not to return to campus at this time are advised to enrol in the *external/online* mode for their units of study where this is available. Units of study that are listed as being delivered by the *internal* or *intensive* mode only will have alternative arrangements available for students who choose not to return to campus at this time.

CREDIT POINT WEIGHTING

The *credit point weighting* indicates the number of hours per week that students would normally be expected to devote to studies in each unit of study across the semester. This includes (as applicable) attendance at on campus classes, participation in online classes, reading and preparation for classes, study and research, assessment work, etc.

CHANGING YOUR UNIT SELECTION

If you wish to change your unit selection after completing your enrolment, you must submit a completed a completed *Application for Change to Unit Selection* form (available on the CHC website). Changes to your unit selection may have an effect upon transcript data and fees payable, depending upon the date on which any such changes are made, as outlined in the table below.

CHANGE TO UNIT SELECTION	DATE
Last day to add units	end of Week 2
Last day to drop units without financial penalty	Census date
Last day to drop units without academic penalty	end of Week 8

CENSUS DATE

The census dates that apply to each semester are declared by CHC in the *Student Handbook* and on the CHC website.

The census date is the date in each semester on which all enrolment information is to be finalised. No changes can be made to enrolment information after this date, except those allowed by Commonwealth legislation.

The census date for Semester 2, 2020 is **Thursday, 13 August 2020**.

The following outcomes apply to withdrawal from units:

CHANGE TO UNIT SELECTION	TRANSCRIPT ENTRY	FEES PAYABLE
Up to and including census date	Nil	Nil
After census date to end of Week 8	W - Withdrawn	Full fees
Week 9 to end of semester	WF - Withdraw Fail	Full fees